



# The Inn of Glen Haven

P.O. Box 219  
Glen Haven, Colorado 80532  
Phone: 970-586-3897  
Fax: 970-586-3707

Date of Party: \_\_\_\_\_ Guaranteed Number of Guests: \_\_\_\_\_ Arrival time: \_\_\_\_\_

## Reservation Notes

Name on Party: \_\_\_\_\_ Type of party: \_\_\_\_\_  
Your Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: ( \_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_ ) \_\_\_\_\_  
Email: \_\_\_\_\_

## Menu Notes

Appetizers: \_\_\_\_\_ Entrée: \_\_\_\_\_  
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## Dessert & Pub

Cheese Cake: \_\_\_\_\_ Whip Cream Cake: \_\_\_\_\_ Other: \_\_\_\_\_  
Special Request: \_\_\_\_\_  
Open Bar: \_\_\_\_ Cash Bar: \_\_\_\_ Other Request: \_\_\_\_\_

**SORRY, We do not allow any ALCOHOL to be brought onto premises.**

A **(NON-REFUNDABLE)** Deposit of **\$200.00** will be needed to reserve your reservation. We ask that your deposit be made at time of agreement made. If it should be more than 5 days after agreement, we will have the right to void this agreement.

## Rooms, Charges, & Accommodations

[ ]	Wine Cellar Charge (no minimum)		\$	200.00
[ ]	Lobby Charge for Ceremonies		\$	150.00
[ ]	Dining Room Charge *		\$	500.00
[ ]	Event Hall Charge		\$	250.00
[ ]	Queen Victoria	\$145.00 x ____ nights	\$	_____
[ ]	Prince Albert	\$135.00 x ____ nights	\$	_____
[ ]	Charles Dickens	\$125.00 x ____ nights	\$	_____
[ ]	Lillie Langtry	\$115.00 x ____ nights	\$	_____
[ ]	Sherlock Holmes	\$105.00 x ____ nights	\$	_____
[ ]	Lord Dunraven	\$ 95.00 x ____ nights	\$	_____
[ ]	Scrooges Room	\$ 45.00 x ____ nights	\$	_____
[ ]	Tiny Tim Room	\$ 45.00 x ____ nights	\$	_____

## Bill Tally

Charges Total:	\$	_____
Room(s) Total:	\$	_____
Dining Total:	\$	_____
Misc. Chrg:	\$	_____
Pub Total:	\$	_____
Sub Total:	\$	_____
Tax @ ____%:	\$	_____
Tip @ 20%:	\$	_____
<b>Grand Total:</b>	\$	_____
Less Deposit:	\$	_____
<b>Total Due:</b>	\$	_____

\* Dining room: \$2000 minimum charge on any size party (\$500 + Dinners = \$2000 min.)

I agree to this agreement and understand that **IF CANCELED, I FORFIT ALL DEPOSITS PAID.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ 20\_\_\_\_